

ST ANDREW'S MEDICAL CENTRE PPG



Notes of the meeting held on 13th June 2017

Patient Representatives - Jean Dennis, Joyce Drakard, Melanie Knight, David Marshall, Clare Miles, Ann Norman, Rosie Serpis, Ian and Mary Skilling

Surgery Representatives Dr. Cathy Bruce, Dr. Reshma Rajagopal
Susan Saunders (PM)

Apologies	Apologies received from: - Wiesia Cross, Carole Lee, Ann Loveday, Gill Simms, Marian Sowter, Pauline Thrower
Agree Notes from last meeting, Update action plan	Notes agreed from the meeting held on 23 rd March 2017
PPG Fund	Mel circulated the accounts before the meeting, showing a healthy balance of £4,824.28. it was agreed to give a donation to the Rotary Club who are raising funds to buy a defibrillator for Southborough, approximate cost £1500.00 - £2000.00. We have heard that Southborough Lions are going to donate to this very worthy cause. The surgery will buy the items previously agreed.
News from Medical Team	The surgery is delighted to welcome back Dr. John Riley. The surgery will have the additional services of an advanced nurse practitioner working closely with the doctors and will be seeing minor conditions and prescribe accordingly, helping ease the demand on the doctors for appointments. The appointment system is under constant review to find the best way forward and to use limited resources in the best possible way. Selected PPG members will test the phone/appointment system and report back on how the system might be improved.
Update on the Hub	Please see the Southborough Hub page for the latest news.
PPG Communications	David Marshall – informed the meeting that the search for a new website provider is ongoing to provide the best software for both the surgery and patient's needs.
PPG Social Events	The recent coffee morning raised £275.35. our next fund-raising coffee morning is scheduled for 11 th November a date for your dairies.
PPG Book stall	Book sales average between £30.00 - £40.00 per month.
Agenda Items from the Medical Centre	None
Christmas card design	Several PPG members chose 'The Snowdrop' design Christmas card which will be on sale at the November coffee morning.

Date of Next Meeting	The Next meeting will take on 28th September 2017 at 6.15pm at the surgery please be there by 6pm to help set up as the meeting will start promptly at 6.15pm
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