

ST ANDREW'S MEDICAL CENTRE PPG



Notes of the meeting held on 23rd March 2017

Patient Representatives - Jean Dennis, Joyce Drakard, Melanie Knight, Carol Lee, Ann Loveday, Ann Norman, John Richman, Jean Richman, Rosie Serpis, Gill Simms, Ian Skilling, Pauline Thrower

Surgery Representatives

Dr. Reshma Rajagopal

Susan Saunders (PM) Marian Sowter (MS)

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| Apologies | Apologies received from: - David Marshall, Helen Burns Wiesia Cross, Mary Skilling, Joyce Waller. |
| Agree Notes from last meeting, Update action plan | Notes agreed from the meeting held on 10 th January 2017 Actions -to follow |
| Diabetic Presentation | Are you at risk from Diabetes Ann Goodchild our specialist nurse on diabetes will be at the surgery Saturday 1 st April 2017 at 10.00 to give a brief talk and answer questions. Please give Ann your support. |
| News from Medical Team | The recent CCQ inspection received a very good report - all areas were given a green marking. (The full report can be viewed on the web site) This is a wonderful accolade and a well-deserved thank you to all who made this achievement possible The practice is trialling the services of an advanced nurse practitioner who will help and liaise with the doctors. The search continues to find a new doctor. A new phone system allows patient calls to be directed to the service they require via a multi choice selection. |
| PPG Fund | The account balance as at 22 nd March 2017 is £3,585.08 At the last meeting we agreed to buy three examination couches and a tea urn. Since then we have received an anonymous donation to buy two examination couches, with the third couch being purchased from PPG funds. Ann Norman, Joyce Drakard and Joyce Waller very kindly donated a tea urn for our social events. Ann Loveday donated the cups and saucers for these occasions - thank you all for your very generous gifts. The Rotary Club are raising funds to buy a defibrillator to be placed in a suitable site in Southborough it was suggested that a donation from the fund might be given. Ann Norman will find out the exact costs for discussion at our next meeting. It is hoped to be able to buy a blood pressure machine for the waiting room for patients to be able to |

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| | <p>privately record their blood pressure before seeing the doctor. Mel asked for another signatory for PPG account Dr. Reshma Rajagopal has agreed to be added to the account</p> |
| PPG Communications | <p>As David was unable to be at this meeting he submitted a very detailed list of the communication actions and considerations for discussion at the meeting these were circulated to all prior to the meeting. Several ideas were suggested as topics for the next newsletter</p> |
| PPG Social Events | <p>We will be holding our next Coffee Morning on Saturday.8th April 2017, 10.00 – 12.00 to raise money to purchase much needed equipment for the surgery. Please come and support this very worthy cause. Usual raffle, book stall and our famous cake stall. We look forward to welcoming you all.</p> |
| PPG Book stall | <p>Your continued support is most appreciated.</p> |
| The sale of Christmas cards | <p>Mr John Richman brought along examples of Christmas cards with a view to help raise extra funds it was decided to pick several cards for discussion at the next meeting.</p> |
| Meeting Dates for 2017 | <p>Tuesday 13th June, Thursday 28th September.</p> |
| Date of Next Meeting | <p><u>The Next meeting will take place on 13th June 2017 at 6.15pm at the surgery please be there by 6pm to help set up as the meeting will start promptly at 6.15pm</u></p> |