



Notes of the meeting held on 18th October 2016

Present Patient Representatives: Wiesia Cross, Jean Dennis, Joyce Drakard, Melanie Knight, Carol Lee Ann Loveday, David Marshall, Ann Norman, John Richman, Jean Richman, Gill Simms, Pauline Thrower, Joyce Waller,

Surgery Representatives Dr Debbie mason, Sue Saunders, Marian Sowter

Apologies	Apologies received from Rosie Serpis, Clare Miles, Helen Burns.
Agree Notes from last meeting, Update action plan	Notes agreed from the meeting held on 18 th August 2016 Actions updated, please see attached list
New PPG members	We warmly welcomed three new members Gill Simms, Jean and John Richman.
News from Medical Team	Dr Mason apologised for the problems patients are experiencing at the temporary surgery they are working hard to rectify these. A new female Dr has been appointed to replace Dr Riley, Dr. Az starts 12 th December 2016. The search for a male doctor continues. It is hoped to be back in the surgery by Christmas or before once all the repairs have been completed Apart from the doctors giving free flu vaccinations during flu clinics to those eligible, Day Lewis also offer a free vaccination service to those eligible, book in at the pharmacy.
PPG Fund	Helen Burns emailed the accounts as she was unable to attend. Sue will purchase 4 new blood pressure monitors and an electronic tablet for the nurses to use The current balance is £5304.98
PPG Communications	David Marshall shared with the meeting a new newsletter will soon be published and asked for ideas of medical matters patients would like information about and for discussion at our PPG meetings. A recent email was sent out to 2200 patients updating all on the progress of the surgery.
PPG Social Events	A coffee morning is planned for 12 th November at Pinewood Court (the temporary surgery) 10.00 – 12.00 noon.to raise funds for essential medical equipment for the surgery. There will be a raffle and the popular book and cake stalls.
PPG Book stall	Please keep supporting the book stall, recent funds from the sale of books raised £74.55.

Agenda Items from the Medical Centre	None
Agenda Items from the PPG	None
News on the Hub	The next TWBC planning meeting for the Hub will be held on 9 th November 2016
AOB	Helen Burns our Treasurer has resigned due to other commitments beyond her control. We wish her well and thank her very sincerely for all her past hard work. . Melanie Knight has very kindly agreed to take over.
Date of Next Meeting	The Next meeting will take on Tuesday 10th January 2017 at 18.15 in the surgery <u>Please be there by 18.00 to help set up as the meeting will start promptly at 18.15</u>

ACTION ITEMS –19/10/2016 updates since PPG meeting (in red)

NO	ACTION	Who	Added	Target	Done	Comments
73	Draft/edit/publish Newsletters	Debbie/Sue/David		15/10;1/12		PPG members to suggest items to David
81	Plan next social event	PPG socials' team	7/6	12/11	18/10	Confirmed November 12
84A	Arrange donation to Red Cross	Helen/Jean/Pauline	18/8	22/10		Cheque being signed 19/10
85	Set up brief presentation at next PPG on 'Are you at risk from Diabetes?'	Debbie & SAMC	7/6	10/1(tbc)		At start of PPG meeting – 30/45 minutes SAMC to send to targeted audience but others welcome.
86	Plan other talks on key medical issues to be held at start of PPG meetings	SAMC & PPG	7/6	tbd		Possible subjects: Obesity prevention (could target parents and what they can do for their children) Dementia; Prostate; Paediatric first aid
87	Invite patients to join PPG	SAMC & PPG	7/6	tbd		Dr Mason's colleagues to make additional invites
91	Communicate update on status of Hub planning permission	David/Tanya	15/9	10/11		TWBC planning committee deliberate on 9/11. SAMC and PPG separately supported plans online
92	Purchase new items for surgery	Sue	18/10	1/11		It was agreed to purchase: 4 blood pressure monitors for loaning to patients for BP monitoring; 1 electronic tablet for use by nurses for sharing the management of patient treatments